

### **Kia Account - UVO Manuals and Troubleshooting Guides**

### **Background**

Kia Account / One ID is a project leaded by KME CQ and KME IT, aiming to provide one single account for multiple Kia services, including UVO.

Kia Account will be launched in UVO on 14.01.2021.

### **General Instructions:**

Request related account arrived to UVO mailboxes will be forwarded to EU account mailbox <u>kia-account@kia-uvo.eu</u> until further update.

#### **General Questions:**

#### 1. What is Kia Account?

A Kia Account is the personal account you use to access Kia services. It includes the information you use to sign in, as well as the basic contact information. With Kia Account you will be able to link all of your services / applications under one ID, represented by an email address and use it to login to.

### 2. What is the advantage of having a Kia Account?

Kia Account allows you to combine all your existing and future Kia's services under a single credential, eliminating the need to keep track of all your services credentials.

### 3. Which kind of information is necessary to create my Kia Account?

- 1. In order to create a Kia Account, please read and accept the contents of the Kia Account Terms of Use and Privacy Statement.
- 2. Upon registration, you will be asked to enter information such as your first name, last name, country and email address into a form.
- 3. You will need to provide a strong password and confirm by re-entering it. You will use this password to log in with your new Kia Account. The password will need to be at least 8 or max 20 characters long and contains a combination of small and capital letters, numbers and symbols.

At the end you will have 30 minutes to activate your account by clicking on the Activate Account link in received email from Kia Account on the email address you provided before.



### 4. When is Kia Account available in UVO and what are the actions customers need to do?

Starting from 14.01.2021 Kia Account will be available in the UVO App for UVO users.

**For UVO users with account created before 14.01.2021:** customers have an option to UPGRADE account to Kia Account or SKIP the upgrade process and continue using UVO Account.

After the transition phase (till March 2021), UPGRADE ACCOUNT is required in order to continue using UVO.

**For new users who would like to use UVO:** simple create a Kia Account and continue with UVO registration.

For users who already have a Kia Account created using other Kia Applications available in the country (e.g. KiaCharge ...): log in with your KIA ACCOUNT and continue with UVO registration.



### **Manuals for New Customers**

#### New UVO customers

Create account will lead to Kia Account creation page

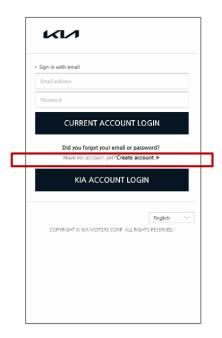
- If the user has already Kia Account (created by other Application e.g. KiaCharge).
- KIA ACCOUNT LOGIN button will lead to the Log in page of Kia Account.
- Step 1: Log In Page
- Step 2: Kia Account Registration
- Step 3: Email verification
- Step 4: Allow access of Privacy items
- Step 5: Log in to Kia Account
- Step 6: Find UVO Account or Continue with UVO registration
- Find Current UVO Email (only if customer has UVO account already)
  - Step 7a: Find Current UVO Email and Upgrade it
  - Step 8a: Back to Login -> Kia Account Login → Authorized to UVO
- Continue UVO registration (new customers)
  - Step 7b: Accept UVO App Terms of Use and Privacy Notice
  - Step 8b: Set Date of birth, Set Password
  - Step 9b: Verify phone number (verification code sent to our phone, enter the code)
  - Step 10b: Set PIN

NOTE: Log in with KIA ACCOUNT



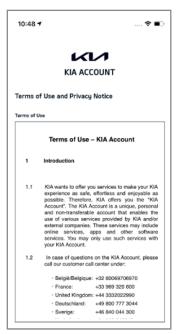
### **Step 1: Log In Page**

Click Create account → lead to Kia Account environment



### **Step 2: Kia Account Registration**

- Accept Kia Account Terms of Use and read Privacy Notice
- Fill in customer information including Email address, First Name, Last Name
- Country is set based on the country used in existing UVO Account
- Set a Password
- SIGN UP





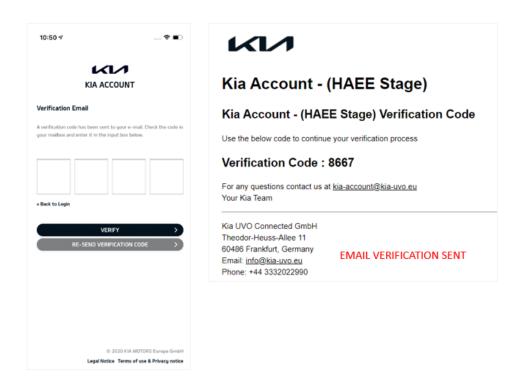




### **Step 3: Email verification**

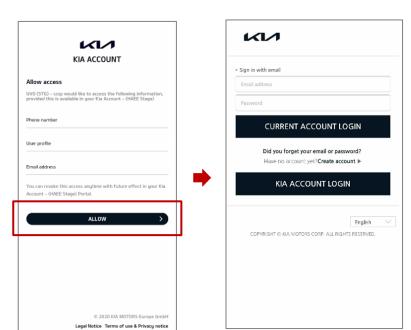
Email verification is sent to the entered address.

Enter the code in the verification email to the App screen



### **Step 4: Allow access of Privacy items**

Allow → directed back to LOGIN page

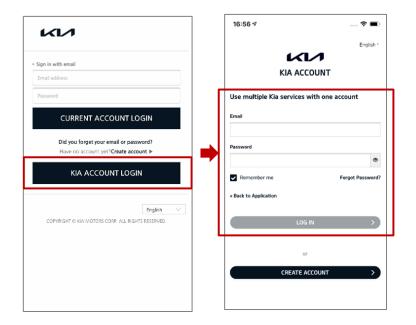


KIA ACCOUNT is created.

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### **Step 5: Log in to Kia Account**



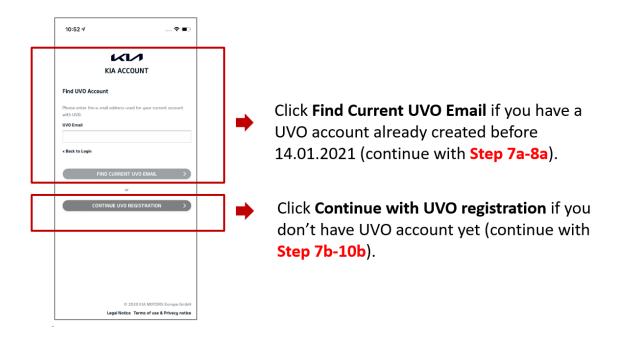
- Click KIA ACCOUNT LOGIN
- Enter Kia Account credentials

### **Step 6: Find UVO Account or Continue with UVO registration**

After logging in, you will find the page FIND UVO ACCOUNT

if you have a UVO account created before, use this button to find and verify your UVO email. Email verification will be sent to UVO Email with a

If you dont have UVO account → Click CONTINUE UVO REGISTRATION



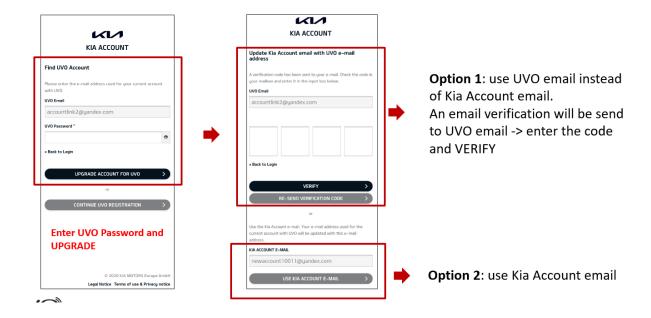


### Find Current UVO Email (only if customer has UVO account already)

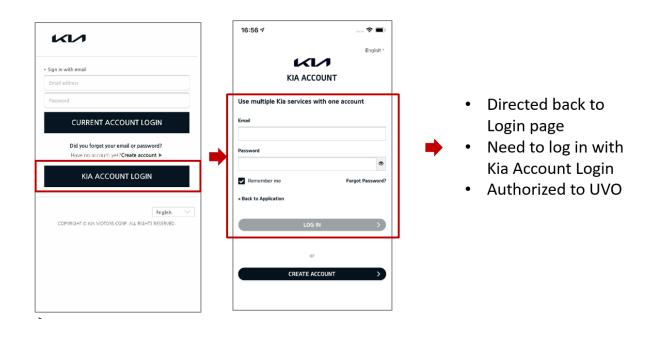
### Step 7a: Find Current UVO Email and Upgrade it

If you have a UVO account already, you can find it and verify.

A code will be sent to the UVO Email. Two options are possible as below.



Step 8a: Back to Login -> Kia Account Login → Authorized to UVO





**Continue UVO registration (new customers)** 

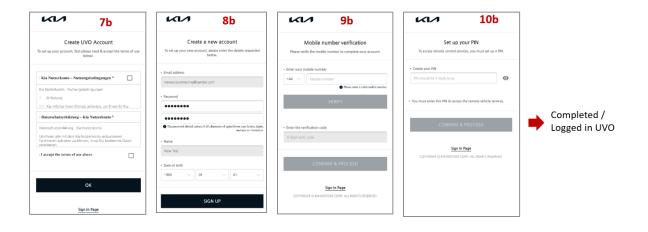
Step 7b: Accept UVO App Terms of Use and Privacy Notice

Step 8b: Set Date of birth, Set Password

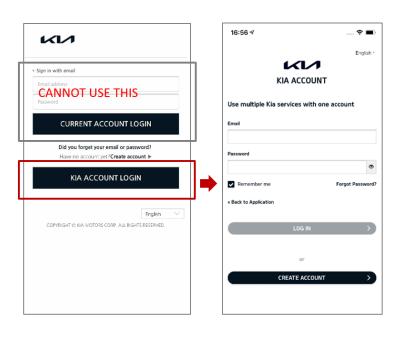
Step 9b: Verify phone number (verification code sent to our phone, enter the code)

Step 10b: Set PIN

→ Completed, logged in to UVO App.



### **NOTE: Log in with KIA ACCOUNT**



Always make sure customers with <u>new KIA</u>

<u>ACCOUNT</u> use the button **KIA ACCOUNT LOGIN** after the Upgrade.



### Manuals for Existing Customers - UPGRADE process

#### Note

If customers stay logged in with the App → no impact at the moment

If customers log out or try to log in using a different device, they will see the new Login page in the UVO App.

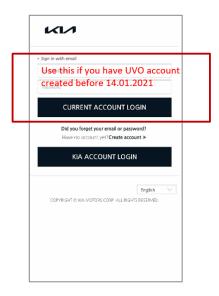
- Step 1: Login page
- Step 2: UPGRADE message
- Step 3: Create a New Kia Account or Link with Kia Account
- Create a new Kia Account
  - Step 4a: Enter Kia Account Registration Process
  - Step 5a: Create New Kia Account Email verification
  - Step 6a: Create New Kia Account Allow access of Privacy items
- Link with Kia Account
  - Step 4b: Link with Kia Account Log in to Kia Account
  - Step 5b: Link with Kia Account Update email
  - Step 6b: Link with Kia Account Allow access of Privacy items

NOTE: Login after the UPGRADE



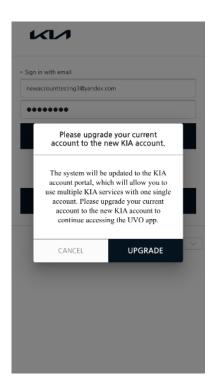
### **Step 1: Login page**

CURRENT ACCOUNT LOGIN is dedicated for UVO users which account created before Kia Account launch on 14.01.2021



### **Step 2: UPGRADE message**

- Optional for now CANCEL button will skip the process and logs customers in using the old UVO account
- UPGRADE button will start the UPGRADE process to Kia Account





### Step 3: Create a New Kia Account or Link with Kia Account

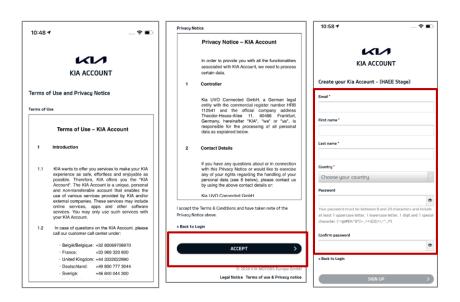
- → Click **Create New Kia Account** if you don't have Kia Account yet (continue with **Step 4a-6a**).
- → Click **Link with Kia Account** in case you have already a Kia Account e.g. created via Kia Charge (continue with **Step 4b-6b**).



#### **Create a new Kia Account**

### **Step 4a: Enter Kia Account Registration Process**

- Accept Kia Account Terms of Use and read Privacy Notice
- Fill in customer information including Email address, First Name, Last Name
- Country is set based on the country used in existing UVO Account
- Set a Password
- SIGN UP





### Step 5a: Create New Kia Account - Email verification

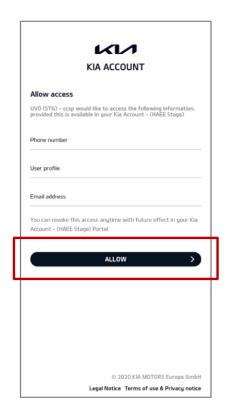
Email verification is sent to the entered address. Enter the code in the verification email to the App screen.





### Step 6a: Create New Kia Account - Allow access of Privacy items

Allow → Finish UPGRADE Process → Customer is logged in

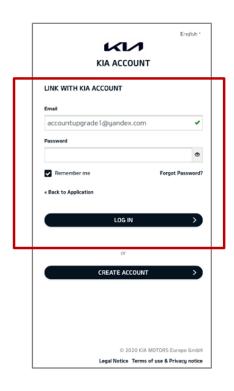




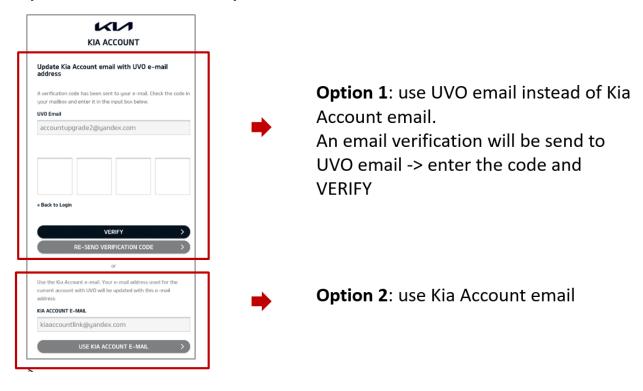
#### **Link with Kia Account**

### Step 4b: Link with Kia Account - Log in to Kia Account

- If you have a Kia Account created with other application e.g. KiaCharge and chose Link with Kia Account at Step 3 -> You will be directed to the Kia Account log in page
- Please log in with the existing Kia Account credentials



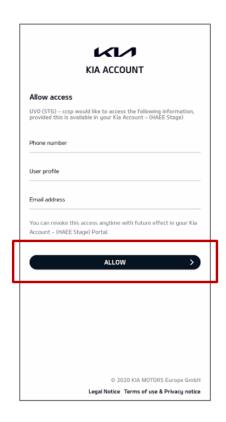
**Step 5b: Link with Kia Account – Update email** 



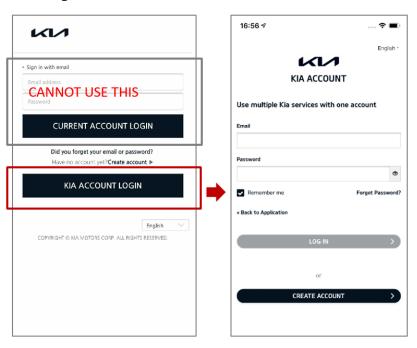


Step 6b: Link with Kia Account - Allow access of Privacy items

Allow → Finish UPGRADE Process → Customer is logged in



### **NOTE: Login after the UPGRADE**



Always make sure customers use the button **KIA ACCOUNT LOGIN** after the Upgrade.