



致：起亞汽車香港 客戶關係部

- (1) 為保障客戶資料，車主必須在出示牌簿後，資料才會被確認。
 (2) 填妥表格後，請連同牌簿交回KIA 售後顧問、或把此表格連同牌簿副本電郵至customer.relationships@kamlung.com 或 傳真至 (852) 3475 0599。
 (3) 請以正楷填寫，並在適當位置加上別號。

第一部分 - 車輛基本資訊 *必須填寫

登記車牌號碼	車輛底盤號碼
--------	--------

更新車牌號碼 (必須與牌簿相同)

舊車牌號碼	新車牌號碼	<input type="checkbox"/> 取消車輛登記 原因：出售/ 其他：_____
-------	-------	--

更新車主資料 (必須與牌簿相同)

*必需由登記車主申請，並提交新牌簿副本(正及底面)、登記車主身份證明文件/商業登記証副本乙份
 *必須填妥本表格內所有車主及車輛資料部份

車輛以私人名義登記

<input type="checkbox"/> 先生 姓 <input type="checkbox"/> 小姐 <input type="checkbox"/> 太太	名	香港身份證號碼/護照號碼	出生日期(年/月/日)
---	---	--------------	-------------

車輛以公司名義登記

公司名稱	聯絡人姓名	商業登記証號碼
------	-------	---------

更新車主聯絡資料 *必須填寫

電郵地址*	手提電話*	辦公室	住宅
-------	-------	-----	----

通訊地址*

室	樓	座	大廈名稱	屋苑名稱
街道號碼/街道名稱			地區/區域/郵寄代碼*	<input type="checkbox"/> 香港 <input type="checkbox"/> 九龍 <input type="checkbox"/> 新界 <input type="checkbox"/> 其他國家：_____

以上所修改的地址將應用於：
 本人現時登記於起亞汽車香港有限公司的所有車輛
 只有下列登記車輛：_____

新增車輛常用聯繫人

與車主關係 <input type="checkbox"/> 常用駕駛者 <input type="checkbox"/> 公司司機 <input type="checkbox"/> 其他(請註明)_____	<input type="checkbox"/> 先生 姓 <input type="checkbox"/> 小姐 <input type="checkbox"/> 太太	名	
電郵地址*	手提電話*	辦公室	住宅

補領新車保用手冊 **更新保單資料**

申請補領 (費用 港幣壹千壹百元正) *「新車保用手冊」中僅包含定期保養記錄。 *必需由登記車主申請，並提交新牌簿副本(正及底面)、登記車主身份證明文件/商業登記証副本乙份。 *必須填妥本表格內所有部份。	<input type="checkbox"/> 需要，我希望透過起亞汽車保險部為我的保單更新資料
---	---

第二部分 - 其他客戶資訊 *請填寫

請回答以下簡單問題，以協助我們日後能更合適地為您提供新車發佈消息、售後服務優惠及客戶關係推廣活動等重要資訊。多謝參與！(請在適當位置加上別號。)

- 1.* 您現在從事的行業是： _____ (例如：餐飲/ 酒店/ 物流/ 行政/ 人力資源/ 教育/ 醫療/ 銷售前線/ 客戶服務等)
- 2.* 當您選購KIA的時候，您同時考慮或比較哪些其他品牌的汽車？
 我沒有考慮其他品牌 我有同時考慮其他品牌，名稱： _____
- 3.* 您選購KIA的主要原因是：

<input type="checkbox"/> 售後服務	<input type="checkbox"/> 銷售服務	<input type="checkbox"/> 品牌	<input type="checkbox"/> 口碑	<input type="checkbox"/> 安全	<input type="checkbox"/> 耐用
<input type="checkbox"/> 價錢合理	<input type="checkbox"/> 馬力	<input type="checkbox"/> 科技	<input type="checkbox"/> 設計	<input type="checkbox"/> 舒適	<input type="checkbox"/> 其他： _____
- 4.* 您喜愛從哪些渠道獲取新車資訊：

<input type="checkbox"/> 各品牌Facebook	<input type="checkbox"/> 網上討論區	<input type="checkbox"/> 汽車網站	<input type="checkbox"/> 瀏覽器廣告	<input type="checkbox"/> 網上報章/雜誌
<input type="checkbox"/> 新聞報章	<input type="checkbox"/> 汽車雜誌	<input type="checkbox"/> 電台廣告	<input type="checkbox"/> 其他： _____	
- 5.* 您現在/最近擁有什麼KIA起亞以外的汽車？

	1	2	3	4
品牌				
型號				

6. 請問您對KIA起亞汽車/錦龍汽車集團還有其他意見嗎？

第三部分 - 使用個人資料的重要通知

KIA Motors (Hong Kong) Limited和 Kam Lung Motor Group Limited (下稱本公司) 可能會繼續使用您的聯絡資料(包括您的名稱、電郵地址、通訊地址、電話號碼、手機號碼等)作直接促銷我們的服務和商品。您的聯絡資料可能會在合理情況下被轉移或披露予本公司或第三方金融保險機構、承保人、市場調查服務供應商及市場策劃公司並在以下幾個方面使用, 包括但不限於:

- (一) 新產品、汽車配件和即將推出的服務的通知;
- (二) 企業通訊、資訊和更新;
- (三) 維修保養、續牌、續保等提示;
- (四) 活動邀請和特別促銷活動的通知。

(五) 進行市場、服務或產品分析或研究、發展或改善本集團供您使用的汽車服務或有關產品。

請於本表格背面簽署以表示您同意上述個人資料使用。如果您反對本公司/集團使用有關資料作直接促銷用途, 請於簽署前在以下位置加上剔號。

*此表格之中文譯本只供參考之用, 若與英文本有任何歧異, 一概以英文本為準。

本人不同意 KIA Motors (Hong Kong) Limited和 Kam Lung Motor Group Limited 使用本人的聯絡資料作直接促銷用途。

第四部分 - 聲明及簽署

請注意:

1. KIA Motors (Hong Kong) Limited和 Kam Lung Motor Group Limited 並無責任通知有關機構(例如: 財務公司/保險公司)更新以上的資料。車主或授權人應自行與有關方面辦理。
2. 任何有關姓名、地址或身份證明文件的變更, 車主必須在變更出現後72小時內以書面或遞交已填妥的運輸署表格(559), 將有關變更通知運輸署署長。
3. 如有任何資料(例如: 登記車主姓名)與車輛登記文件上的資料不相符, 敬請出示有關文件及授權書以作核實。
4. 若您未能向我們提供所需的個人資料, 我們未必可以在電腦系統裏完成有關新車主登記程序, 亦可能因此未能為您提供在本表格第三部份所述的產品及服務。
5. 您可以在任何時間以免費形式撤回給予我們使用閣下之個人資料的許可。您在給予上述同意後, 如您日後希望撤回使用其個人資料作直接促銷的同意, 請發送書面通知到電郵地址 customer.relations@kamlung.com。

本人已閱讀、理解並同意本私隱聲明的上述條款。

X _____

登記車主簽署/公司蓋印

X _____

登記車主之授權人簽署

登記車主之授權人姓名

簽署日期

簽署日期

辦事處專用

售後部專用

客戶關係部專用

元朗售後中心 負責銷售/售後顧問: _____

荃灣售後中心 處理日期: _____

筲箕灣售後中心

轉車主車牌
 完成本表格所有部分
 收妥牌簿副本
 核對車主身份證副本(簽名)

非車主本人辦理, 需額外提交:
 收妥轉車主手續授權書
 收妥授權人身份證副本

核實人員: _____

核實日期: _____





Change of Contact/Vehicle Details Form

To: KIA Hong Kong Customer Relations Department

- (1) To protect customer personal information, the vehicle owner must present the Vehicle Registration Document (VRD) for verification.
(2) Please return the completed form to KIA Service Department with a copy of your VRD, by email to customer.relations@kamlung.com or by fax to (852) 3475 0599.
(3) Please fill in with block letters and tick the box when necessary.

Part 1 - General Vehicle Information *Mandatory

Registered Vehicle License No./Model* VIN/ Chassis No.

Change of Vehicle License Number *Same as VRD
Old Vehicle License No. New Vehicle License No.
Delete Vehicle Record
Reason(s): Car Sold / Others:

Change of Vehicle Owner *Same as VRD
* Change request is restricted to the Vehicle Registered Owner only, a copy of the new VRD (front and back) and a copy of registered owner's ID/ BR are required
* All parts of this form must be completed (Vehicle & Owner related fields)

Vehicle Registered by Individual
Mr. Last Name* First Name / Other Name HKID/Passport No. Date of Birth (YYYY-MM-DD)
Miss
Mrs.

Vehicle Registered by Company
Company Name Contact Person Name BR No.

Change of Vehicle Owner Contact Details *Mandatory
Email Address* Mobile* Office Residential

Correspondence Address*
Room/Flat Floor Block Name of Building Name of Estate
Street No./Street Name
Hong Kong Kowloon
New Territories
Other countries:
The above address applies to
All my existing vehicles registered in KIA HK
Only the specified vehicle(s) as in Part 1.

Add Contact Person
Relationship with the owner
Common driver
Company driver
Other (please specify)
Mr. Last Name* First Name / Other Name
Miss
Mrs.
Email Address* Mobile* Office Residential

Replacement of "Warranty & Service Handbook" Update my Insurance Policy
Replacement Fee (HKD 1,100)
Only Regular Maintenance records will be included in the "Warranty & Service Handbook".
Change request is restricted to the Vehicle Registered Owner only, a copy of the new VRD (front and back) and a copy of registered owner's ID/ BR are required.
All parts of this form must be completed.
Yes, I hope to update my policy through Kia Motor Insurance Department.

Part 2 - Other Customer Information *Please fill in

Please answer the following questions, in order to obtain the latest promotion or product update information from us in the future. Thank you for your participation! (Please tick where appropriate.)

1.* Your current profession is: (e.g.: Hospitality/ F&B/ Logistics/ Administration/ Human Resources/ Education)
2.* When you purchased your KIA, which car brand(s) did you consider at the same time?
3.* Your reason(s) to buy KIA is/are:
4.* Which channel(s) would you prefer to receive news/ information of new vehicles?
5.* Which other car brand(s) and model(s), except KIA, do you own currently/ recently?

6. Do you have more comments for KIA Motors (Hong Kong) Ltd. and Kam Lung Motor Group?

Part 3 - Important Notice on Use of Personal Data

KIA Motors (Hong Kong) Limited and Kam Lung Motor Group Limited (our companies) may continue to utilize your personal data (including your name, contact details and other information) for direct marketing of our services and goods that may be of your interest. Your personal data may be used, processed, kept and transferred or disclosed to our companies or to any third party financial institutions, insurers, researching service providers or marketing event contractors under reasonable situations in the following areas, including but not limited to:

- (i) notification of new products, car accessories and upcoming services;
- (ii) sending corporate newsletter; news and updates;
- (iii) reminder for service maintenance; annual licensing; insurance renewal;
- (iv) invitation to events and notification of special promotional offers.
- (v) conducting market, service or product analysis or researching, developing or improving motor services or related products of the Group for your use.

Please sign below on this form to indicate your agreement to such use. Should you find such use of your personal data not acceptable, please indicate your objection before signing by ticking the box below.

I object to the proposed use of my personal data in direct marketing as above mentioned.

Part 4 - Declaration and Signature(s)

- KIA Motors (Hong Kong) Limited and Kam Lung Motor Group Limited are not liable to notify third party entities regarding changes in personal information such as financial and insurance providers. Such changes will be the sole responsibility by the vehicle owners.
- Occurring changes are subject to the vehicle owners' responsibility and need to be communicated to the Transport Department within 72 hours using form No. TD559.
- If any data (e.g. registered owner name) appears to be different from the ones listed on the Vehicle Registration Document, further supporting document and letter of authorisation should be presented for verification.
- In the event that the required personal data is not provided, we may be unable to complete the new owner registration procedures in our computer system and thus cannot provide you with the products or services mentioned in Part 3 above.
- You may at any time free of charge withdraw your permission to us for the use of your personal data. If subsequently to giving the above consent, you wish to withdraw your consent to the use of your personal data for direct marketing, please send a written notification by email to customer.relations@kamlung.com

I have read, understand and agree to the above terms of this privacy statement.

X _____
Owner's Signature/Company Chop

X _____
Authorized Person's Signature

Authorized Person's Full Name

Date of Signature

Date of Signature

Office Use

KIA Service Center

CRM

- Yuen Long Service Center
 Salesman/
 Service Advisor : _____
- Tsuen Wan Service Center
- Shau Kei Wan Service Center
 Date of Receive : _____

- Change of Ownership/License No.
- Complete all parts of this form
 - Receive a VRD copy
 - Verify the owner's ID copy (with signature)

- Additional document for Authorized person:
- Receive Authorization Letter
 - Receive the ID card copy of the Authorized Person

Verified by : _____

Date : _____



KAM LUNG MOTOR GROUP